

**DODGE COUNTY  
AUDIT COMMITTEE MEETING  
127 E. OAK STREET  
ROOM 4A, 4<sup>TH</sup> FLOOR, ADMINISTRATION BUILDING  
JUNEAU, WI 53039  
November 9, 2017**

By roll call, members present: Stousland, Nickel and Bennett. Also present was Deb Weber, Administrative Assistant, Carrie Lagerman, Payroll Coordinator and Makenzie Drays, Senior Accountant.

Members absent: Greshay and Hilbert

Meeting called to order at 8:00 a.m. by Chairman Nickel

Weber certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Public Comment: None

Motion by Stousland, seconded by Bennett to approve the minutes of October 26, 2017. Motion carried.

Committee member reports:

None

Old Business:

- a. Explanation on Verizon, AT&T, Frontier & US Cellular
- b. The Audubon Inn (US Bank charge) Social Services \$251.16 why is it under Sundry?
- c. Fond du Lac County Senior Services – explanation on expense
- d. Update on personal credit card use

US Bank Purchase Card Review of August Department Head purchases:

Bell, R – Human Services – Kalahari Resorts (1)  
Bohonek, J – Land Conservation – Staples (1)  
Eske, S – Human Resources – Americinn (1)  
Gibson, K – County Clerk – Kalahari Resorts (1), Devine Medical Supplies (1), Watertown Daily Times (1)  
Hooper, J – Clearview – Delta Air (1), Hyatt Regency (1)  
Miller, A – Veterans Services – Waterfront Hotel & Conf (1)  
Mueller, B – Child Support – Hotel Mead & Conference (1)

Motion by Stousland, seconded by Bennett to allow payment of Clearview vouchers Batch # 207096 in the sum of \$ 64,007.13 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Bennett, seconded by Stousland to allow payment of vouchers for Employee Expenses dated 11/3/17 for \$ 4,845.41. Motion carried.

Motion by Stousland, seconded by Bennett to allow payment of vouchers in Batch #206912 for \$ 9,623.40. Motion carried.

Motion by Bennett, seconded by Stousland to allow payment of vouchers in Batch #206913 for \$ 124,716.97. Motion carried

Motion by Stousland, seconded by Bennett to allow payment of vouchers in Paid Batches 206830, 206853, 206890, 206894 for \$ 47,093.22. Motion carried.

The next regular meeting of the Audit Committee is scheduled for November 30, 2017 at 8:00 a.m. in Room 4A

Motion by Bennett, seconded by Stousland to adjourn. Motion carried. Meeting adjourned at 8:37 a.m.

Respectfully submitted,

Secretary  
Glenn Stousland

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.